

RAINHAM MARK GRAMMAR SCHOOL

PROVIDER ACCESS POLICY

Review Body:	School Improvement and Personnel Committee
Leadership Group Responsibility:	Head of PSHE/Deputy Headteacher - Pastoral
Type of Policy:	Statutory
Reviewed:	September 2021

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in Years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr G Price, Head of PSHE
Telephone: 01634 364151 Email: gprice@rmgs.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn Term	Spring term	Summer Term
Year 8		Careers Week talks	Dream job research
Year 9	Different Qualifications NVQ, VRQ etc, Introduction from careers advisor, Subjects and Careers, Options Assembly, KUDOS 1 Careers Programme research, Careers in business, UTC courses on offer, Introduction to S. Jobbins Careers advisor.	Careers Week talks and D of E Volunteering, Careers Fair RMGS	

Year 10	Healthcare Careers Fair Dover.	Careers Week talks, Army Work Exp.	Canterbury Court trip, KUDOS 2, Careers programme
Year 11	UTC Careers Fair 1, Qualifications, Levels and Apprenticeships, CV and letter writing, Fasttomato Careers programme, searching for post 16 courses using Unifrog, Next Step magazine, open dates for 6 th forms, applications to 6 th form at RMGS and other 6 th forms. S.Jobbins careers advisor drop ins and assembly.	Careers Week talks, UTC Careers Fair 2 Army Work Exp., Canterbury College Assembly-further Education, Job Search sites, post 16 taster lessons	
Year 12	Fasttomato Careers programme, work experience prep	Careers Week talks, UCAS site and Applications	CV update, Mock Interviews for UCAS and Apprenticeships, Alumni talks/evening, UCAS Fair
Year 13	UCAS application, Apprenticeship search e.g. successatschool.org, apprenticeships workshop SJ, language careers talk SJ, Interview preparation for work and video	Careers Week talks, graduate job market and selection tests	

Please speak to our Careers Leader (Selina Jobbins, sjobbins@rmgs.org.uk) to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.