

## RAINHAM MARK GRAMMAR SCHOOL

### PROVIDER ACCESS POLICY

<b>Review Body:</b>	School Improvement and Personnel Committee
<b>Leadership Group Responsibility:</b>	Head of PSHE/Assistant Headteacher - Pastoral
<b>Type of Policy:</b>	Statutory
<b>Review Period:</b>	Every three years
<b>Reviewed:</b>	October 2018
<b>Next Review:</b>	October 2021

#### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### Pupil entitlement

All students in Years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

#### Management of provider access requests

#### Procedure

A provider wishing to request access should contact Mr G Price, Head of PSHE  
Telephone: 01634 364151 Email: [gprice@rmgs.org.uk](mailto:gprice@rmgs.org.uk)

#### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring term</b>	<b>Summer Term</b>
Year 8		Careers Week talks	Dream job research
Year 9	Different Qualifications NVQ, VRQ etc, Introduction from careers advisor, Subjects and Careers, Options Assembly, KUDOS 1 Careers Programme research, Careers in business	Careers Week talks and D of E Volunteering, Careers Fair RMGS	
Year 10	Healthcare Careers Fair Dover.	Careers Week talks, Army Work Exp.	Canterbury Court trip, KUDOS 2,

			Careers programme
Year 11	UTC Careers Fair 1, Qualifications, Levels and Apprenticeships, CV and letter writing, Fasttomato Careers programme, searching for post 16 courses using ucasprogress, Next Step magazine, open dates for 6 <sup>th</sup> forms, applications to 6 <sup>th</sup> form at RMGS and other 6 <sup>th</sup> forms.	Careers Week talks, UTC Careers Fair 2 Army Work Exp., Canterbury College Assembly-further Education, Job Search sites, post 16 taster lessons	
Year 12	Fasttomato Careers programme, work experience prep	Careers Week talks, UCAS site and Applications	CV update, Mock Interviews for UCAS and Apprenticeships, Alumni talks/evening, UCAS Fair
Year 13	UCAS application, Apprenticeship search e.g. successatschool.org, apprenticeships workshop SJ, language careers talk SJ, Interview preparation for work and video	Careers Week talks, graduate job market and selection tests	

Please speak to our Careers Leader (Selina Jobbins, [sjobbins@rmgs.org.uk](mailto:sjobbins@rmgs.org.uk)) to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.